



304 South Broadway, Suite 596  
Phone: 213-620-0800

Los Angeles, CA 90013  
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**Employment Application**

**To applicant:** Your interest in employment with JAG Architects and JAG|ROTO Architects (J&JR) is appreciated. A clear understanding of your background and work experience will aid us in considering your application. The J&JR is an affirmative action employer and does not discriminate in employment on the basis of race, color, religion, sex, age, national origin, disability, or any other status protected by federal or applicable state law.

Date \_\_\_\_\_

**PERSONAL**

\_\_\_\_\_  
Name (First, Middle, Last)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip E-mail Address

\_\_\_\_\_  
Telephone Numbers Home Work Cellular

**GENERAL INFORMATION**

\_\_\_\_\_  
Position Applied For Date Available

\_\_\_\_\_  
Salary Requirements (\*Mandatory field for acceptance of application)

Are you a United States citizen or otherwise legally authorized to work in the United States?  
Yes No

Will you now or in the future require sponsorship for employment status (e.g., H-1B visa status)?  
Yes No

Have you been convicted of a felony within the past 7 years? If yes, explain.  
Yes No

\_\_\_\_\_

How did you learn of the position?

What about this position appealed to you?

**SPECIALIZED SKILLS**

Autocad V. \_\_\_\_\_ Revit \_\_\_\_\_ Rhino \_\_\_\_\_ Others \_\_\_\_\_

Software Applications

Experience

Keyboard Speed

Honors/Memberships

What special skills, knowledge, talents, business licenses, or other job-related experiences do you have? Include scholastic honors, honorary societies, fellowships, professional memberships, etc.

Hobbies

**EDUCATIONAL BACKGROUND**

**College**

Name \_\_\_\_\_ Did you graduate? \_\_\_\_\_

Location \_\_\_\_\_ Number of Years completed \_\_\_\_\_

Diploma or Degree \_\_\_\_\_ Major Field or Course of Study \_\_\_\_\_

**Graduate Program**

Name \_\_\_\_\_ Did you graduate? \_\_\_\_\_

Location \_\_\_\_\_ Number of Years completed \_\_\_\_\_

Diploma or Degree \_\_\_\_\_ Major Field or Course of Study \_\_\_\_\_

**Other Education**

Name \_\_\_\_\_ Did you graduate? \_\_\_\_\_

Location \_\_\_\_\_ Number of Years completed \_\_\_\_\_

Diploma or Degree \_\_\_\_\_ Major Field or Course of Study \_\_\_\_\_



This application is not a contract of employment between JAG and JAG|ROTO Architects and any person, nor does it give any person the right to continue in the employment of the JAG and JAG|ROTO Architects for any specific period of time.

I understand that any employment or offer of employment will be subject to:

- Satisfactory verification of all job qualifications, which may include academic credentials; licenses; professional designations; and credit, criminal, and employment history, and that the JAG and JAG|ROTO Architects may obtain or have prepared a consumer report in this regard. I understand that upon written request, I will be informed of the name and address of the agency providing any consumer report that JAG and JAG|ROTO Architects may obtain.

- Satisfactory attestation and substantiating documentation that I am legally authorized to work in the United States in accordance with the Immigration Reform and Control Act of 1986.

I authorize the JAG and JAG|ROTO Architects, or its authorized agent, to contact any of my institutions, references, former employer(s), and/or anyone in order to verify the facts furnished regarding my background and qualifications. I hereby release the JAG and JAG|ROTO Architects and any such person from liability or claims of any nature in connection with the furnishing of such information.

I agree that if employment is obtained under this application, I will comply with all policies and procedures of the JAG and JAG|ROTO Architects. Furthermore, I understand that employment with the JAG and JAG|ROTO Architects is at will for no definite period, and may be terminated by me or the JAG and JAG|ROTO Architects at any time for any reason not specifically prohibited by law. I understand that no representative of the JAG and JAG|ROTO Architects has the authority to make any assurances to the contrary except the CEO of the JAG and JAG|ROTO Architects in a signed, written document.

I also understand that I will be terminated if I fail to make the required attestations or submit the necessary documentation according to the Immigration Reform and Control Act of 1986, or if it is determined that I am not authorized to work in the United States.

I certify that I have read the above information and have answered all questions completely and accurately. Any misrepresentation of facts on the employment application is sufficient cause for rejection of my application or dismissal at any time during the period of employment.

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Signature

Date

The JAG and JAG|ROTO Architects is an equal opportunity employer and does not discriminate on the basis of sex, age, race, color, religion, marital or veterans status, national origin, disability, obligation to serve in the armed forces of the U.S., or any other characteristic protected by applicable federal, state, or local laws. Reasonable accommodation will be made for qualified individuals with a disability, where such accommodations will not impose an undue hardship during the application process and on the job.